



Head Teacher: Mrs. A. Young
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11th November 2024

Dear Parent/Carer

As you will be aware we are part of Lingfield Education Trust which is made up of 19 primary schools. The CEO of the Trust, has asked me to carry out some wider Trust work until Christmas in the first instance. This means that from Monday 18th November, Leanne Acheson our Deputy Head Teacher will move into the Acting Head Teacher role on a temporary basis. To support Mrs Acheson, Mrs Harrison will become Acting Deputy Head Teacher. I will be remaining in contact with Mrs Acheson throughout this time so that I can resume my substantive role as smoothly as possible.

If you have any questions or queries regarding these arrangements, please do not hesitate to contact either myself or Mrs Acheson at school.

I would like to take this opportunity to thank you for your ongoing support.

Yours sincerely

Amy Young
Headteacher